

**Virginia Rules Camp Grant Program 2024**

**Sponsored by the Office of Attorney General Jason S. Miyares**

**PROJECT APPLICATION**

**AGENCY APPLICANT (must be a law enforcement agency):**

**ADDITIONAL PARTNER ORGANIZATIONS (if applicable):**

**PROJECT TITLE: Virginia Rules Camp Grant**

**AMOUNT OF FUNDING REQUESTED:**

**ADDITIONAL FUNDING SOURCES AND AMOUNTS:**

**CAMP LOCATION (including address):**

**CAMP DATES:**

**NEED STATEMENT**

* **Describe your law enforcement agency and community to be served.**
* **Document current youth-oriented programming sponsored by your law enforcement agency.**
* **Demonstrate need for funding.**

**PROJECT DESCRIPTION**

* **Outline goals for camp project.**
* **Provide an overview of the camp plan for the week, including tentative agenda (can be attached if necessary).**
* **Who is involved in your camp planning (including internal staff)? Detail any organizations/agencies that will collaborate to ensure the success of the project.**

**TARGET POPULATION**

* **Age and number of camp participants**
* **How will participants be recruited / selected?**
* **Are there any expenses for participants? If so, what are they?**

**VIRGINIA RULES MODULES**

* **Which Virginia Rules lessons do you plan on incorporating into the camp (at least three lessons must be included during the course of the week)?**
* **Why were these particular modules selected?**

**TRANSPORTATION PLAN**

* **How will camp participants get to and from camp daily and to off-site activities (if applicable)?**

**STAFFING PLAN**

* **Who will be your primary on-site camp coordinator?**
* **Recognizing that a primary goal of VR Camp is to promote relationship-building between youth and law enforcement, how will this camp be staffed and how will camp staff be selected?**
* **What will be the ratio of adults to students?**
* **Describe any special orientation/training for camp staff prior to camp (recommended).**

**MEALS AND SNACKS PLAN**

* **This grant can cover food expenses, what daily meals and snacks will you be providing for camp participants?**

**SUSTAINABILITY**

* **If this grant application is not funded, will your agency still be able to hold a camp in 2024?**
* **Describe how the project may be sustained in future years if grant funding is not available.**

**EVALUATION AND FOLLOW-UP**

* **How will you evaluate the program’s success during or after camp?**
* **What, if any, follow-up or ongoing contact will you have with participants?**

**FOR PREVIOUS VIRGINIA RULES CAMP GRANT RECIPIENTS ONLY**

* **Please share any results/outcomes of note from evaluation of last year’s camp.**
* **Based on lessons learned from last year’s camp, what changes/improvements will you incorporate this year?**

**BUDGET DETAIL**

* **Itemized breakdown for the requested funding and its purpose (can be attached if necessary)**
* **What, if any, cash match is your agency providing?**
* **What other funding sources are contributing to your camp, and at what level?**

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|  | **Project Director** | **Project Administrator** | **Finance Officer** |
| **Name:** |  |  |  |
| **Title:** |  |  |  |
| **Address:** |  |  |  |
| **Phone:** |  |  |  |
| **Fax:** |  |  |  |
| **E-mail:** |  |  |  |
| **Signature of Project Administrator** (signature indicates understanding that this grant operates on a cost reimbursable basis): |
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**Note the following definitions:**

* Project Director: Person who will have day-to-day responsibility for managing the project and will be ***the main contact person for the OAG*** (the Camp Coordinator)
* Project Administrator: Person who has authority to formally commit the locality or agency to comply with all the terms of the grant application, including the provision of the cash match. ***This must be the county, city, or town manager, Chief of Police, or Sheriff.*** If someone other than these officials has been delegated the authority to sign, and signs the grant application, provide a copy of the letter, memorandum, or other document by which the signing authority was delegated.
* Finance Officer: Person who will be responsible for fiscal management of funds. This usually will be the Finance staffer housed in the law enforcement agency or in the locality’s budget office.